



THE UNIVERSITY OF BRITISH COLUMBIA

Campus and Community Planning

2210 West Mall • Vancouver, B.C. • V6T 1Z4

☎ 604.822.2633 • 📠 604.822.6119

PERMIT # _____

APPLICATION FOR A FIRE HYDRANT CONNECTION

Please submit completed Application Form to: Permits + Inspections, Campus + Community Planning

Fire Hydrant Connection Permit (see page 2 for instructions)	Connection by UBC Utilities
List 4-character Identifier (e.g. F6H5) of Fire Hydrant: _____ List Hydrant Location: _____ Purpose for Connection: _____ Size of backflow device required (check one): <input type="checkbox"/> ¾" garden hose <input type="checkbox"/> 1.5" fire hose <i>(see page 2 for restrictions)</i>	

When is Connection to Hydrant Needed	Date: _____	Time: _____
When is Hydrant To Be Disconnected	Date: _____	Time: _____

Applicant Name:	_____		
Applicant Organization/Department:	_____		
Phone:	_____	Emergency/Cell:	_____
		Fax:	_____
Applicant Signature	_____	Date:	_____

Permit Fees	Connection Fee (see reverse) = _____ _____ Additional Days at \$10 per day = _____ <p style="text-align: right;">TOTAL FEE = _____</p>
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THIS SECTION FOR CAMPUS + COMMUNITY PLANNING USE ONLY	
Date Received: _____	Date Approved: _____
Copy of Permit to be forward to Utilities: _____	



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- **Purpose:** Fire hydrant permits are mandatory in order for the University to meet the requirements of a number of codes and regulations, the most critical being Section 6.6.4 of the British Columbia Fire Code.
- **Permit Application:** Users fill out the reverse side of this application and pay the required fee for a connection permit. Applicant must identify which hydrant and the number of days required. Applications are required **at least 24 hours in advance** of date and time when connection is requested.
- **Users requiring a temporary water supply for construction should NOT fill out this application, but should contact UBC Utilities at (604)822-9445 for a copy of the APPLICATION FOR A TEMPORARY WATER CONNECTION PERMIT FOR CONSTRUCTION and sign a UTILITY SERVICE AGREEMENT.**
- **Authorized Permit:** Once the fire hydrant connection permit application is signed by C&CP Permits & Inspection Unit and assigned a permit number, this becomes the permit. Users must keep a hardcopy of their authorized permit on site when using a hydrant.
- The 4-character fire hydrant identifier can be obtained by:
 - (a) Directly reading it from the hydrant.
 - (b) Checking the 1"-200' Water Distribution drawing posted at C&CP Records office.Water distribution drawings can be ordered by contacting the C&CP Records Clerk at (604)822-9570.
- **Service Connection:** UBC Utilities will supply the backflow prevention & connection hardware. Utilities plumbing crew will go to the site to connect and turn on the hydrant. After the specified period, Utilities plumbers will go to the site, turn off the hydrant, and disconnect it. After your permit has been signed and approved, contact UBC Utilities' Head Plumber at (604)822-5986 to coordinate connection and disconnection.
- **Notification:** Applicant is required to fax a copy of their authorized permit to Vancouver Fire Department at 822-8299.
- **Permit Fees:** \$125 for a one-day connection, plus \$10 per additional day. No damage deposit required. Backflow prevention & connection hardware are supplied by UBC Utilities. Users connected without an authorized fire hydrant permit will be subject to double fees.
- **For hydrant use more than 30 days or for large volume use (i.e. the water consumption is more than 50 cubic meters per day), UBC Utilities shall be contacted at (604)822-5986. Water shall be metered. Water meter will be installed by Utilities, and metered water will billed quarterly.**
- Use of hydrant by Plant Operations staff to follow the **Internal Letter of Agreement – User of Hydrants by Plant Operations Staff.**
- **Frost Protection:** It is contractor's responsibility to maintain frost protection on connected fire hydrant, backflow prevention and connection hardware.
- **Enforcement:** Unauthorized installed connections to fire hydrants will be reported to the campus Building Inspector (Plumbing) and UBC Utilities.