



Board of Governors | Property Committee  
**Land Use Committee**  
**MINUTES**

Thursday, March 28, 2013  
8:00 a.m. to 8:30 a.m.

UBC Vancouver  
Ponderosa Centre

**In Attendance: Mr. Robert Fung, Chair**

Mr. Ken Cameron

Mr. Jason McLean

Dr. Nancy Knight

Vice-President Pascal Spothelfer

Mr. Richard White

**Administration**

Ms. Remy Kahlon

Mr. Joe Stott

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**1. CALL TO ORDER**

The Chair of the Land Use Committee (LUC) called the meeting to order.

**2. APPROVAL OF AGENDA / ELECTION OF VICE-CHAIR**

The following resolutions were moved and seconded:

**BE IT HEREBY RESOLVED** that *the Agenda for the March 28, 2013 meeting of the Land Use Committee is approved.*

**CARRIED**

Members agreed that the Vice-Chair of the LUC should also be a member of UBC's Board of Governors. (The Terms of Reference for the LUC stipulate that the Chair must be a member of the UBC Board of Governors.)

The following resolution was moved and seconded:

**BE IT HEREBY RESOLVED** that *Mr. Jason McLean be appointed Vice-Chair of the Land Use Committee.*

**CARRIED**

**3. APPROVAL OF MINUTES**

**BE IT HEREBY RESOLVED** that *the Minutes of the April 1, 2010 meeting of the Land Use Planning Group be approved, as amended.*

**CARRIED**

#### 4. TERMS OF REFERENCE

The Terms of Reference for the Land Use Committee were circulated for the information of members.

Members agreed that the Terms of Reference should be amended as follows:

- Add requirement that the Vice-Chair must be a member of the UBC Board of Governors
- Add requirement that the UBC Board of Governors approve the appointment of the LUC Vice-Chair

The following resolution was moved and seconded:

**BE IT HEREBY RESOLVED that *the Terms of Reference for the Land Use Committee be approved, as amended.***

**CARRIED**

#### 5. LAND USE RULES – DEVELOPMENT & BUILDING REGULATIONS

UBC Land Use Rules (developed under Policy #92) have been in place since 2009.

Changes to terminology, reference documents, and the organizational structure of UBC in the intervening years necessitated a number of housekeeping amendments to the Development & Building Regulations.

More substantially, floor space projections have been revised in response to updated exterior wall thickness standards, and two (refundable) deposit requirements have been added.

Amendments were advertised as required under Policy #92; no comments were received during the 30-day public comment period.

Internal reporting requirements under Policy #92 have been met.

Members agreed that the circulated Development & Building Regulations should be amended as follows:

**BE IT HEREBY RESOLVED that *Land Use Rules – Development & Building Regulations Section 2.10.3 be amended to include the phrase ‘or UBC electrical inspector, at UBC’s discretion’.***

**CARRIED**

**BE IT HEREBY RESOLVED that *Land Use Rules – Development & Building Regulations, Drawing Deposit section be amended to include the phrase ‘up to \$1,000 per sheet’.***

**CARRIED**

The following resolution was moved and seconded:

**BE IT HEREBY RESOLVED** that *Land Use Rules – Development & Building Regulations be approved, as amended.*

**CARRIED**

## **6. OTHER BUSINESS**

The LUC was informed that the Development Handbook, the second of four Land Use Rules under Policy #92, will undergo the same review and public comment process, with a report back to the LUC expected in the fall of 2013.

## **ADJOURNMENT**

**BE IT HEREBY RESOLVED** that *the March 28, 2013 meeting of the Land Use Committee is adjourned.*

**CARRIED**