

ADVISORY PLANNING COMMITTEE
For the UBC Theological Neighbourhood Plan Planning Process

TERMS OF REFERENCE (February 22, 2001)

1. Authority

The Advisory Planning Committee is established by authority of the *2000 MEMORANDUM OF UNDERSTANDING between the Greater Vancouver Regional District (GVRD) and The University of British Columbia (UBC) Concerning Planning, Development and Governance of the UBC Campus.*

2. Purpose

The purpose of the Advisory Committee is to provide public input in the Theological Neighbourhood planning process. The committee will be responsible for providing comments to the UBC Planning Team and the GVRD/UBC Joint Committee on the neighbourhood planning process and any other matters referred by the Joint Committee.

3. Composition

The Advisory Planning Committee shall have a maximum of nine members approved by the GVRD/UBC Joint Committee to represent interests from the UBC campus and from adjacent communities. For the Theological Neighbourhood these interests include the 5 landowners, adjacent neighbours, and broader community interests, as follows:

1. St. Andrews
2. St. Marks
3. Vancouver School of Theology
4. Carey Hall
5. University Endowment Lands (University Hill)
6. UBC Campus Planning
7. UBC Properties Trust
8. AMS Students
9. Broader UBC Interests— Faculty of Arts

4. Selection Process

The AVP Land & Building Services will ask that each of these organizations nominate prospective representatives willing to serve on the Advisory Planning Committee and forward that name to the UBC Director of Planning. The Director of Planning will make recommendations to the UBC/GVRD Joint Committee. The Joint Committee will review recommended nominations, approve nominations, and establish the Advisory Planning Committee membership.

5. Organization

Committee Procedures

The Advisory Planning Committee shall:

- a. Choose a chairperson from among the members;
- b. Meet as required to carry out the Neighbourhood Planning Process as described in the GVRD/UBC Memorandum of Understanding;
- c. Identify issues and neighbourhood concerns, needs and goals, neighbourhood strengths and assets, and to address land use planning and service delivery issues, all pursuant to the OCP and the CCP;
- d. Use a consensus-based approach to decision-making;
- e. Maintain meeting minutes that, where appropriate, record votes.

Reporting Procedures

The Advisory Planning Committee advises the GVRD/UBC Joint Committee. The minutes of the APC will be forwarded to the GVRD/UBC Joint Committee and the UBC Planning Team.

Committee Support

UBC Campus Planning & Development department shall provide administrative support, if required, for the Advisory Planning Committee.