



# Development Application Requirements

## Advisory Urban Design Panel

### Submission Requirements

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No later than Tuesday at noon, 9 calendar days prior to the meeting, **send (12) 11" x 17" bound booklets and an electronic copy** that each include:

- **Title page:** marked "Development Application AUDP Submission" including project name, design firm(s) and AUDP meeting date
- **Design rationale:** must show how the project relates to the Design Brief and/or design guidelines contained within the Vancouver Campus Plan or relevant Neighbourhood Plan (as applicable)
- **Schematic architectural drawings:** (min. scale of 1:250 metric or 1"=20" imperial): site plan, floor plans, building sections, exterior elevations with materials identified, and night lighting plan. Include a scale bar and north arrow on all plans
- **Context drawings:** schematic plans, elevations and sections showing how the proposed development relates to surrounding buildings and fits into the surrounding context. A shadow analysis showing the winter and summer solstices and an equinox at 10am, 12pm and 2pm.
- **Landscape drawings:** landscape context plan; landscape plan indicating location, quantity and type of new plantings, existing trees and other elements to be retained or removed; hard surface locations, materials, furniture and lighting outline specifications
- **Lighting plan**
- **Coloured perspective renderings:** axonometric or isometric drawing
- **CPTED:** short description of CPTED strategies
- **LEED Gold or REAP:** (Residential Environmental Assessment Program) checklist
- **Materials:** illustrated list of exterior building and landscape materials, and supporting rationale
- **Working massing model:** must include proposed and adjacent buildings
- **Material palette board**

**Send submissions to the attention of Linda Nielsen at:**

2210 West Mall, Vancouver, BC V6T 1Z4

**Email an electronic copy to:**

[linda.nielsen@ubc.ca](mailto:linda.nielsen@ubc.ca)

**Presentation Requirements: Bring to the AUDP meeting**

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Display panels (24" x 36") of key drawings

Physical massing model and material palette board

PowerPoint/PDF presentation

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**For administrative assistance contact**

Linda Nielsen

604.827.5365

[linda.nielsen@ubc.ca](mailto:linda.nielsen@ubc.ca)