



# COVID-19 Campus Rules

The health and safety of the UBC community is our first priority, and we continue to monitor COVID-19 and follow effective safety practices as understanding of the virus evolves.

To ensure persons in all workspaces and other UBC property remain as safe as possible, it is required that all persons follow these **COVID-19 Campus Rules** as well as any other rules required of them by UBC. These rules may be supplemented by more detailed UBC rules or safety protocols governing specific locations or activities – for example in location or unit-specific COVID-19 Safety Plans. If there is any conflict between these COVID-19 Campus Rules and more detailed UBC rules – the more detailed rules will govern. These COVID-19 Campus Rules may be amended from time to time.

These COVID-19 Campus Rules govern UBC's campuses and all other locations under UBC's control ("UBC Premises") and apply to all activities that take place on UBC Premises and all persons on UBC Premises. For greater certainty, UBC Premises do not include land leased to third parties (for example private residences, third-party commercial spaces).

These rules do not govern student residents while they are in student residences operated by Student Housing and Community Services in Vancouver and Student Housing and Hospitality Service in Kelowna. Separate rules will apply to these students while they are in residence. These rules do apply to student residents when they are elsewhere on UBC Premises. The student housing rules for the Kelowna campus are here <https://okanagan.housing.ubc.ca/covid-19-residence-rules/>, and for the Vancouver campus are here <https://vancouver.housing.ubc.ca/residence-life/health-safety/covid-19/>.

1. All students, faculty, staff, and others must assess themselves daily for COVID-19 symptoms prior to engaging in in-person UBC activities on UBC Premises. A list of COVID-19 symptoms can be found here <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/about-covid-19/symptoms>. It is recommended that the online <https://bc.thrive.health/> tool be used for self-assessment.
2. All faculty and staff of UBC attending on UBC Premises for employment purposes must verify that they completed their self-assessment to their supervisor on a daily basis. Supervisors must verify that each employee who reports to them has completed their daily self-assessment. Methods of verifying daily self-assessments can be found at <https://srs.ubc.ca/covid-19/health-safety-covid-19/frequently-asked-questions-covid-19-self-assessment-requirements/>

3. Anyone who is ill or believes they have COVID-19 symptoms or exposure to SARS-CoV-2 must complete the BC self-assessment tool at <https://bc.thrive.health/> or through the BC COVID-19 Support App for their iOS or Android device and follow the instructions provided.

If the self-assessment tool recommends that a person get tested for COVID-19 or self-isolate they must do so. If required to get COVID-19 testing they should not return to UBC Premises until they have received the test results and followed any self-isolating recommendations. At the commencement of self-isolation:

- i. Faculty and staff of UBC whose duties require them to attend in person on UBC Premises must report that they are unable to do so to their supervisor or manager. Their supervisor or manager will advise them of their options.
  - ii. Contractors, volunteers or others with business on UBC Premises should advise their UBC contact person that they are unable to attend. The UBC contact person will advise them of their options.
4. All faculty and staff on campus must complete the mandatory online training module 'Preventing COVID-19 Infection in the Workplace' to be able to work on UBC Premises.
5. Anyone with a positive COVID-19 diagnosis can only return to work, or resume in-person UBC activities on UBC Premises, after 10 days have passed since the start of symptoms and the fever is gone. Additional information: <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/self-isolation>.
6. Anyone who has travelled internationally or had contact with a COVID-19 infected person may only return to UBC Premises after 14 days and 10 days respectively and may only resume in-person activities at UBC Premises when the fever is gone and they are feeling better.
7. Everyone is advised to maintain physical distance from others as much as possible.
8. Everyone must follow relevant signage and floor markings when moving around UBC Premises.
9. Supervisors will ensure that all faculty, staff and contractors are familiar with the site-specific COVID-19 Safety Plans for their work areas – these will layout the plan for occupancy, traffic flow and hygiene at your worksite and within your building.

10. All persons must wear an appropriate mask (defined below) when inside buildings on UBC Premises unless:
- i. you are the sole occupant of an enclosed room;
  - ii. one of the exceptions outlined in Attachment “A” apply; or
  - iii. an approved COVID-19 Safety Plan has been implemented that provides specific guidance regarding the use of masks.

An appropriate mask must have three layers of tightly-woven fabric (cotton or linen), or be a commercially produced three-layer disposable non-medical mask, and securely fit, without gaping, over the nose and mouth with ties or ear loops.

For more information on appropriate masks please see <https://srs.ubc.ca/covid-19/health-safety-covid-19/>

For more information regarding COVID-19 rules please see <https://srs.ubc.ca/covid-19/health-safety-covid-19/>

### Ensuring Compliance:

- Everyone on UBC Premises must comply with these COVID-19 Campus Rules and any other UBC rules.
- The Administrative Head of Unit or Supervisor for each unit has the responsibility to ensure that UBC rules and safety protocols are followed in their unit.
- Notices regarding applicable UBC rules and safety protocols will be posted at entrances to workplaces as well as communal areas (for example lunchrooms) for all workspaces.
- All faculty, staff and students are encouraged to bring concerns about the implementation of UBC rules or safety protocols or incidents of non-compliance to the attention of the Administrative Head of Unit or Supervisor.
- For support in investigating incidents of non-compliance or similar concerns by faculty and staff, Administrative Heads of Unit or their designates should contact their Human Resources Advisor or Faculty Relations Senior Manager.
- Failure to follow these COVID-19 Campus Rules or other rules or safety protocols by faculty or staff may result in discipline up to and including the termination of employment.
- Failure to follow these COVID-19 Campus Rules or other rules or safety protocols by students may result in discipline pursuant to the UBC Student Code of Conduct. For support regarding the application of the UBC Student Code of Conduct, Administrative Heads of Unit can contact Campus Security.
- Failure to follow these COVID-19 Campus Rules or other rules or safety protocols by contractors may result in the termination of your contract, and/or loss of access privileges up to and including being restricted from visiting UBC Premises.
- Failure to follow these COVID-19 Campus Rules or other rules or safety protocols by volunteers, visitors or other third parties on UBC Premises may result in loss of access privileges up to and including being restricted from visiting UBC Premises.

## Attachment "A" to UBC COVID-19 Campus Rules

### Indoor Mask Exceptions

#### General Exceptions

- Persons unable to wear a mask due to a health condition, including physical, behavioural, psychological or cognitive impairment;
- Persons unable to put on or remove a mask without the assistance of another person;
- Where communication requires that a person be able to see the speaker's mouth;
- If the mask is removed temporarily for the purposes of identifying the person wearing it;
- Children five years of age or younger are not required to wear a mask, although children over the age of two years should do so if possible. Note that certain locations at UBC (for example those operated by UBC Childcare Services) may have more detailed rules with respect to children wearing masks;
- Persons consuming food or beverages while seated in UBC dining facilities in seating areas designated for consuming food or beverages in accordance with an approved COVID-19 Safety Plan;
- While receiving a service from a health professional, if removing the face covering is necessary in order to receive the service;
- UBC faculty or staff or other persons assisting with a health or safety emergency;
- While on residence property residents of residences operated by Student Housing and Community Services in Vancouver and Student Housing and Hospitality Service in Kelowna are not subject to these Campus COVID-19 Rules but must comply with the housing specific rules for their residence area.

#### Third Parties on Campus

- These COVID-19 Campus Rules apply to third parties who have been granted a short-term rental of UBC space in addition to all other applicable government safety requirements, all contractual requirements, and any approved site-specific UBC COVID-19 Safety Plan.
- These COVID-19 Campus Rules apply to third party contractors performing services for UBC in addition to all applicable government safety requirements, all contractual requirements, and any approved site-specific UBC COVID-19 Safety Plan.

#### Other Exceptions

- Where an exception has been provided in writing by the Executive Director, Safety & Risk Services, after consultation with the UBC COVID-19 Safety Planning Steering Committee on the Vancouver Campus or the Director, Campus Operations and Risk Management after consultation with the UBCO COVID-19 Resumption, Planning and Coordination Committee.