



Outdoor Events at UBC COVID-19 Safety Protocols

The following protocols are in place to prevent the transmission of COVID-19 when holding an outdoor event at UBC.

The Film & Events Office is responsible for developing and updating this document to meet current mandated requirements as advised by [UBC](#), [BC Provincial Health Office](#) and [WorkSafe BC](#), and are subject to change.

- Advance notice must be provided for all outdoor events, minimum 15 business days for low impact events, minimum 6 months for high impact events
- Event organizer to provide a safety plan and [outdoor booking request](#) for review by UBC before consideration for the event can be provided. Safety Plan to include:
 - Risk assessment for high-impact events
 - COVID specific policies, procedures and training (staff and participants)
 - Administrative controls to ensure physical distancing during the event
 - Staff and participant screening measures for high impact events
 - Enhanced hygiene measures, PPE as required
 - Disinfection plan/cleaning protocols for participants, equipment and event infrastructure. Location of handwashing/sanitizing stations to be identified and easily accessible
 - Communication plan and signage
 - First Aid protocol
 - Outbreak protocol
- Anyone ill is not permitted to work or attend the event
- Anyone who has travelled and not vaccinated must self-quarantine for 14 days prior to working or attending the event
- Anyone who has come in contact with someone who has been diagnosed with COVID-19, must follow all COVID-19 safety guidelines
- The event can only have up to 5,000 people or 50% capacity, whichever is the greater.

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- Additional UBC approvals will be required for High impact events, and will be managed through the Film & Events Office
- For UBC events, approval/endorsement must be obtained from the Dean, VP or designate
- The event must fall into a category either permitted under the current phase under the Province of BC's Restart plan or not otherwise specifically addressed by the province in any phase
- All events to end no later than 11pm
- Participants leaving an event venue cannot be replaced with new attendees
- Maximum two events in any area and with separate washrooms
- Washrooms may not be easily accessible. Washroom access into buildings that remain closed will not be permitted.
- One hour between events to allow for cleaning, additional cleaning may be billed back to event organizer
- Food sampling will only be permitted if server is wearing gloves, food is prepackaged and hand washing/sanitizer readily available
- All catered meals must be prepackaged, including cutlery and no open food or buffet style
- If using tables, no more than six attendees sit per table and at least two meters between the backs of the chairs at one table and the backs of the chairs at another table, unless the chairs are separated by a physical barrier

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