

## DEVELOPMENT PERMIT BOARD UBC RESIDENT MEMBER SELECTION PROCESS

### **General**

The members of the Development Permit Board are appointed in accordance with the membership composition stated in the Development Permit Board Terms of Reference and the degree to which they have qualifications meeting the criteria noted below.

### **Membership Composition of the Development Permit Board**

1. One past-member of the UBC Board of Governors, to provide a university perspective
2. One member of the UBC Administration, to provide an engineering perspective
3. One member of the General UBC academic community, to provide real estate expertise
4. One UBC Resident from a neighbourhood where the Development Permit Board has jurisdiction, to provide a residential perspective
5. One UBC Vancouver Student, to provide professional experience for a student studying planning, urban design, architecture or landscape architecture.

### **Membership Criteria – UBC Resident Member**

In discharging their responsibilities on the UBC Development Permit Board, all members must:

1. Agree to represent the broad interests of the University of British Columbia, as opposed to the interests of any particular constituency.
2. Not hold an elected position on either the UBC Board of Governors or the University Neighbourhoods' Association Board.
3. Understand the University's objectives in developing the residential neighbourhoods at the UBC Vancouver campus.
4. Be conversant in contemporary planning and design principles and urban development practices including infrastructure works.
5. Understand the legal and technical frameworks for non-institutional projects within the residential neighbourhoods at the UBC Vancouver campus.
6. Be able to understand and analyze technical information including complex drawings, data and reports.
7. Be prepared to serve for a minimum of two full years with monthly, evening meetings of the Development Permit Board. The Development Permit Board may also be asked to attend other meetings such as workshops and information sessions.
8. Agree to serve in a voluntary capacity, and neither expect, nor request compensation other than for out-of-pocket expenses.
9. Be aware of the role of UBC's Point Grey campus lands in the achievement of the University's mission with knowledge of the major elements of the UBC Land Use Plan, Vancouver Campus Plan and Neighbourhood Plans.

**Selection Process – UBC Resident Member**

Candidates for the UBC Resident Member of the Development Permit Board will be selected through the following process and put forward by the Vice President, External Relations for approval by the UBC Board of Governors, as outlined in the UBC Development Permit Board Terms of Reference, April 2016.

At a minimum, a notice shall be published on the C+CP and University Neighbourhoods' Association (UNA) websites requesting resumes to be submitted to the UNA for their review and consideration.

Based on membership criteria, a minimum of one preferred candidate will be shortlisted and recommended by the UNA.

Short-listed candidates will be interviewed by the UNA with Campus and Community Planning participation.

The preferred candidate will be recommended by the UNA to the AVP Campus and Community Planning and forwarded to the Vice President External Relations for recommendation to the Board of Governors to be considered for the appointment.

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